Pre-bid Meeting Minutes - Addendum 01

ITE: Construction of King Abdullah Bin Abdulaziz City for Charity Housing in Hebron / Construction of Block “1”, Site preparation and Infrastructure Related to overall site

Issue Date: April 28, 2009

Closing Date: May 25, 2009 @ 11:00 noon

Dear Participants,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and official replies to all inquiries raised by participant bidders during the pre-bid meeting held on 11 May 2009 @ 11:00 hrs at the UN-Habitat office in Hebron.

First: Bill of Quantities (BOQ)

A. Questions & Answers

Q1: How to measure the stair marble? Section 3/Item 6.5: Steps and Treads of stairs
A1: The measurement is for the area of treads and risers, the item includes supplying and installing local marble for stair flight skirting in parallel setting to the nosing line at an average height of 18.4cm. and 20 mm and local marble water stop (5cm wide X 3cm thick X length as wide as the tread of the stair minus riser thickness) fixed at the end of treads for parapet cladding as in the drawings if needed.

Q2: Is the shutter (apajour) box to be measured?
A2: No, the price should be included to the Aluminum window.

Q3: How to measure the area of Aluminum windows?
A3: Measurement is according to the area of the opening in the façade.

Q4: What is the type of the Shutter (Abajour)?
A4: Aluminum (see Bill No: 8.1)

Q5. Item 2.5.b: Reinforced concrete walls with two coats of hot bitumen (75/25) (for the buried and Backfilled parts) and insulation boards: is to include over and underground levels?
A5: Yes.

Q6. Item 4.2: What does the decorative widow (Mashrabeyeh) includes?
A6: It includes whatever shown in the drawings around the window opening (decorative stone, stone arches, protruded stone etc.) with all its components from artificial stone: the area of Mashrabiye will not be measured with the area of natural stone in the façades.
Q7: How the artificial stone is measured in the facades?
A7: It is measured together with the natural stone of the facades as in item 4.1 including the artificial stone piece (the key at the windows).

B. Amendments in the B.O.Q:

- Item 8.1.7: measurements of the Aluminum door AD2 to be changed to read (2.34m * 0.9m),
- Section 5: Item 11.1.a to be changed to read: “Supply, install and commissioning Main Distribution Boards of Buildings metal oven painted 2mm thickness includes volts and amperes measuring instruments, spaces for 10 KWH meters, bus bars, (MCCB) Molded Case Circuit Breakers with Rupturing capacity (R.C) of 25 K.A., miniature circuit breakers MCB with Rupturing capacity of 6 K.A and all accessories and all circuit breakers, detailed on drawings, price to include the service distribution board (DB-S) which exists inside the main distribution boards”

C. Clarifications to Written Inquiries By Contractors:

1. It is possible to use cold bitumen as described in item 6 page 6 (concrete work) in the BOQ.
2. Type of lock: The type is Union as mentioned in Item 7.1.
3. Bitumen rolls for the roofs is 4.5 mm thick.
4. Item 11.4.f. Diameter of extract fan is 4" inches.
5. Item 11.5: Supply, Install and connect the following feeder lines: ... etc.
To pay electricity bills to the municipality is not required by contractors.
- (Contractors are required to pay for their temporary connection and use of electricity during the construction period and until the construction works are accepted as mentioned in the general conditions).
6. Provisional items are to be carried out to the bid grand total.

Second: Minimum Key Staff

Requirements of minimum project staff from the side of the contractor to supervise the execution of works:

1. **Project Manager**: a civil Engineer with a minimum of 7 years of experience in building constructions (Full time)
2. **Site Engineer**: a civil Engineer with a minimum of 3 years of experience in building constructions (Full time)
3. **Electrical Engineer**: with a minimum of 7 years of experience in building constructions (part time but to be available whenever required during project implementation)
4. **Mechanical /sanitary Engineer**: with a minimum of 7 years of experience in building constructions (part time but to be available whenever required during project implementation),
5. **Surveyor**: a civil Engineer with a minimum of 4 years of experience in building constructions (part time but to be available whenever required during project implementation),
6. **Quantity Surveyor**: a diploma with a minimum of 4 years of experience in building constructions (part time but to be available whenever required during project implementation)
Third: Procurement Related Notes

P1. Audited financial reports, issued by a certified public auditor, should be submitted for the last two years. The report should clearly reflect contractor financial position (e.g. assets, liabilities, working capital, etc.)

P2. For currency of the bid, please read below excerpt, taken from the BDS:

"Bid and Contract Currency (clause 11): US dollars or NIS. All Currencies of the received bids will be converted to US$ based on the United Nations prevailing rate of exchange at date of bid opening for comparison purposes. Resulted contract with winning contractor will reflect the currency originally quoted by the contractor. UNDP is a tax-exempt entity. All Bids must be submitted net of any direct taxes or customs duties."

P3. UNDP is not bound to any price index adjustment except as indicated in the price adjustment section of the relevant ITB.

P4. Payments will be issued to contractors in the currency of the submitted financial offer.

P5. The contractors are encouraged as an alternative for submitting the qualification documents listed in the bid data sheet (BDS) to submit a prequalification application (in case they hadn’t submitted it before). The questionnaire can be downloaded from this internet link; http://www.undp.ps/en/aboutundp/forms.html

For your kind attention and reference

Sincerely Yours,

Khaled Shahwan
Deputy Special Representative (operations)