

United Nations Development Programme

Programme of Assistance to the Palestinian People
برنامج الامم المتحدة الانماني/ برنامج مساعدة الشعب الفلسطيني



Date: 17 August 2009

Reference: PAL 10-00070416

Pre-bid Meeting Notes

Subject: Design of Residential Complex to be Constructed in Gaza Strip

Present:

Mrs. Iman Al Hussein	UNDP
Mr. Saleh Al Hams	UNDP
Mr. Ahmad Muqbel	UNDP
Mr. Najj El Hindi	MOPWH
Mr. Najj Serhan	MOPWH
Mr. Samir Manneh	TECC
Mr. Nahed Hassounah	Dour
Dr. Akram Ijla	EMCC
Dr. Farid Al-Qeeq	EMCC
Mr. Moumen Salem	UG
Mrs. Salwa Abdelal	UG
Mr. Faraj Alsarafandi	MEM
Mr. Mohd. El Hams	MEM
Mr. Eyad Abu Warda	CEP
Mr. Amr Abu Algumbos	JV.ENFRA & UTOPIA
Mr. Marwan Ashour	AUNSTAS
Dr. Wail Ayesh	ICEM
Dr. Loaie Mossleh	National Office for Engineering & Construction
Mr. Ali Nakhalah	Home Engineering
Mr. Fahed Baker	Home Engineering

The meeting was held at the UNDP office, on 17 August 2009 at 10:00 A.M.

1. Unit rate is in US\$, and not including VAT, and should be written in words.
2. VAT will not be paid by UNDP and ZERO VAT invoice against every payment must be submitted with the stamp of Custom (VAT) Department accordingly.
3. Valid Tax and VAT clearance certificates are to be included within the proposal submission for the RFP.
4. Unit prices should include any Bank Charges due to the payment transfer.
5. Performance bond will be 10% of the contract value valid for 3 months + 28days.
6. It is understood from the RFP that the car parking will be constructed outside the buildings according to the standards and local rules.
7. Chemical test for the specimens of soil through out soil investigation is cancelled.
8. The winning Firm will coordinate and communicate with different stakeholders, meanwhile UNDP will facilitate for this communication.

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9. Duration of the contract is 90 calendar days.
10. Design of the infrastructure (water, sewage, roads, electricity, telecommunication..etc) will cover the 100 housing units in addition to the school and mosque so that the future constructions should not be affected. All information regarding strategic planning for the Watsan services is clarified with the Municipality of Beit lahia and accordingly with the CMWU. Offerrors can refer to them for verification and clarity. However, in any case services necessary for the 100 housing units and other constructions will be included in the scope of work under this RFP.
11. The existing design levels should be studied carefully with the stakeholders so as to be consistent with the future constructions.
12. CBR test at 0.50m, 1.00m and 1.50m for each borehole (to be carried out under the buildings) should be included in the price.
13. The price should include all charges connected with the Engineering Association approval of the project design.
14. This is to confirm that the General Conditions uploaded on the UNDP web site are for consultancy services.
15. Only the ordinary construction materials are to be used in the project such as cement, reinforcement steel, aggregate ... etc.
16. Coordinates of the land corners are available with UNDP. The winning Firm will obtain them and confirm them on the ground accordingly.
17. The deadline of proposal submission will remain unchanged i.e. 31 August 2009 at 12:00hrs
18. A site visit was held immediately after the meeting,

Khaled Shahwan
Deputy Special Representative (Operation)