



Date: 09 August 2010

Reference: RFQ 2010-080

Pre-bid Meeting Notes

Subject: Consultancy Services for Review and Modification of Detail Design and Tender Documentation of Emergency Water Supply Project - Beit Hanoun Area

Present:

| | |
|--------------------------|----------------------------|
| Mr. Iman Al Hussein | UNDP |
| Mr. Saleh Al Hams | UNDP |
| Mr. Ahmad Muqbel | UNDP |
| Mr. Deya Al Baba | UNDP |
| Ms. Iman Motawi | UNDP |
| Mr. Zaher Gharbia | PWA |
| Mr. Zaher Gharbia | PWA |
| Mr. Ahmad Shaker | CMWU |
| Mr. Zohair Medoukh | Universal Group |
| Mr. Mustafa Abu Sha'aban | Khatib & Alami |
| Mr. Marwan Ayyad | EMCC |
| Mr. Osama Dawoud | Abu Shahal Associates (AA) |
| Mr. Taysir Awad | TECC |

The meeting was held at the UNDP office, on 09 August 2010 at 10:00 A.M.

1. The price is in US\$, and not including VAT, and should be written in words.
2. VAT will not be paid by UNDP and ZERO VAT invoice against every payment must be submitted with the stamp of Custom Department (VAT) accordingly.
3. Valid Tax and VAT clearance certificates are to be included within the proposal submission for the RFQ.
4. The price should include any Bank Charges due to the payment transfer.
5. The winning Firm will coordinate and communicate with different stakeholders, meanwhile UNDP will facilitate for this communication.
6. Duration of the contract will be amended to be read 90 calendar days.
7. Carry out required soil and site investigations, as appropriate, to confirm excavations' and other excavation activities' conditions, as required; where such investigations are deemed to be performed by the Consultant as being part of the cost of his contract.
8. The field investigations along the sewer pipelines shall include:
 - a. Surveying of pipelines' routes in intervals of 20 m.
 - b. Geotechnical investigations in intervals of 250 m, interpretation, and conclusions of the investigations in order to determine excavation conditions and back-filling requirements;
 - c. preparation of lay-out and longitudinal profile drawings of the final pipelines' routes

United Nations Development Programme


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9. A site visit that agreed to be on Tuesday, August 10, 2010 at 10.00 a.m. was conducted.

Emma Creighton


Procurement Specialist
Procurement Unit
UNDP/PAPP