Pre-bid Meeting Notes
Subject: Construction and Rehabilitation of Wadi Gaza Bridges:
John EL Diek Bridge & Al Sikka Bridge

Presence:

Mrs. Iman Al Hussein  UNDP
Mr. Saleh Al Hams  UNDP
Mr. Ahmad Muqbel  UNDP
Ms Iman Mntawi  UNDP

Representatives of the participating Bidders

The meeting was held at UNDP/PAPP office on 11 October 2010 at 10:00 A.M.

1. Regardless of all reasons, the bidder shall be responsible for the changing of materials prices in the market as well change in ILS rate and UNDP will not liquidate any damages related to this subject.

2. Bidders shall avoid any mistakes in writing the unit price in words, since the words will govern the unit price.

3. Because of the prevailing situation, the bid guarantee will be canceled. Instead, the bidder must submit Bid Security Declaration (BSD) valid for 120 days (Form attached with ITB).

   In case the Bidder fails or refuses to fulfill his obligation as stated in the BSD, he will be automatically suspended from being eligible for bidding in any contract with UNDP procuring entity for two years starting the date of breaching his obligations.

4. Unit prices shall include any Bank Charges due to payment transfer.

5. Working hours for the project is 08:00 to 15:00, Sunday to Thursday. Any contractor who needs to work after these times must take the prior approval of the engineer. No Saturdays will be allowed to work in.

6. Any bidder may be asked for and shall be prepared to furnish, when requested, a price analysis for any or all items in the Bill of Quantities.

7. The winning bidder shall be responsible for the supply and installation of two signboards (350x200 cm).

8. The winning bidder will be responsible for the fencing and protection of site, and submitting a safety procedure plan for approval.

9. The Bidders shall consider gender issue when recruiting staff, i.e. to recruit at least one female amongst the project technical staff.

10. Mobilization will not be commenced in any way unless special coordination is guaranteed to enter dual use materials such as cement, aggregate, steel, base course material, bitumen ... etc.

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11. The bidders shall take into account any expenses related to uploading, downloading, transporting materials from the Israeli check point to the UNDP/PAPP warehouse and from the warehouse to the site to include used equipment.

12. If coordination to enter dual use material failed after signing the contract but prior to commencement of mobilization, then UNDP can terminate the contract without any obligations. However, if coordination stopped after commencement of work, and UNDP imposed suspension longer than one month on the project, the following can be only paid for:
   a) Security guard for the project if needed.
   b) Cost of extension of insurance policy and bank guarantee.
   c) Salary of the project manager.

All project equipment will not be taken into consideration for compensation as well as any incurring costs related to staff or subcontractors.

When the suspension is released, the Contractor will be allowed seven (7) days for re-mobilization and the period of contract will be only extended accordingly.

13. Transportation and communication fees shall be included during pricing. It includes any fees spent pertaining to the movement of the supervision team to locations directly connected to the project activities within the Gaza Strip in addition to expense related to the means of communication on site. The same applies to any related expenses for the contractor himself and his staff.

14. The pricing of PALTEL pipes holders shall follow the BOQ, item 3.7 of Joher EL Deik, and the spacing between holders 5m at least.

15. A confirmation letter that the Bidder will take into consideration the Wadi flow and will find solution without any claims.

16. Bentonite or any approved material shall be used to maintain stability of soil during drilling and casting the pile foundations and to be applied according to product specifications and usage instructions.

17. All Bidders were invited to visit the site immediately after the meeting, but none showed interest.

For your kind attention and reference,

Shehadeh Habash
Head of Procurement, a.i