COMMUNITY RESILIENCE AND DEVELOPMENT PROGRAMME
FOR AREA C AND EAST JERUSALEM

Invitation to Projects Submissions for CRDP Call for Proposal:

1. **Introduction:**

Under the leadership of the Ministry of Planning and Administrative Development (MOPAD), and with the financial support of Sweden, The United Nations Development Programme/Programme of Assistance to the Palestinian People is managing the first development programme of its kind for Area C and East Jerusalem. The Community Resilience and Development Programme for Area C and East Jerusalem (CRDP) has as main objective to support communities living in these geographical areas to strengthen their resilience.

The programme will assist the Palestinian Authority to plan, channel resources and implement actions for Area C and East Jerusalem to strengthen resilience and local development.

The programme will be implemented by a wide array of partners, including communities, grassroots organizations, local and international NGOs, based on their respective merits, and according to needs and plans. The programme will facilitate a complementary approach and a transition process from humanitarian interventions towards development and will build initiatives that are of a development nature, but are not taking place in Area C and East Jerusalem.

In order to translate the CRDP strategy on the ground, MOPAD, UNDP and Sweden through Sida have agreed to invite civil society organizations to submit projects falling under the priorities established in section 3 below.

2. **CRDP strategy:**

The desired goal of this programme is to empower local stakeholders in Area C and East Jerusalem, through the most suitable partners (local NGOs, international NGOs), to act with resilience to respond to threats that affect their sustenance on the land. The programme will contribute to the development of Area C and East Jerusalem to ensure that these areas provide improved conditions for their Palestinian population to be sustained on their land,
and will inject the development capital needed for Palestinian sustainable development. To do so, the programme will work at four levels:

- Small to medium scale community infrastructure
- Access to and protection of natural resources
- Economic opportunities and income generation
- Human rights protection

3. **Priorities for current call for proposals**

The nature of interventions to be approved will be developmental or in transition from humanitarian to development. As stated in section 2, the following are the main priority areas for this call for proposal:

- Small to medium scale community infrastructure
- Access to and protection of natural resources
- Economic opportunities and income generation
- Human Rights protection.

The geographical areas are highlighted also in the CRDP document:

- Jordan Valley
- Eastern Slopes of the West Bank
- Seam Zone of the West Bank
- Inner Hills of the West Bank
- East Jerusalem

4. **Available budget:**

Budget for grants for 2013: USD 5,000,000.

5. **Eligibility institutions:**

All national and international organizations are invited to apply for this call for proposals provided they meet the following prerequisites:

a. The organization does not belong to the state, does not seek governing power nor generate profits.

b. The organization is registered as a not-for-profit organization and/or a non-governmental organization. For national organizations, they will need to be registered with the Palestinian National Authority or relevant authority. For international institutions, they need to 1) be registered in the relevant administration in their home country; and 2) be registered in the relevant local authorities.

c. The organization’s mandate, values and ways of working are guided by principles of Human Development

Applying organizations must meet these criteria to be able to submit any proposal. Failure to meet them will automatically exclude them from the process.
6. **Project amounts:**

Projects will be eligible to a funding up to a maximum of USD 250,000.

The maximum amount one same organization can receive within one calendar year is USD 500,000 throughout the different calls for proposals.

7. **Project duration:**

The planned duration of a project must not exceed 12 months. However, should a project extension be required this can be approved up to a total duration of 18 months.

8. **Submission of project proposals:**

The deadline for project submissions is 31 December 2012 at 13:00 hours.

An applicant may not submit more than one application under this Call for Proposals.

Applications must be submitted according to the instructions and templates annexed to this call for proposals.

Applicants must submit project proposals in English or Arabic. One copy of the project proposal, including all documentation required and optional, must be delivered in a sealed envelope to one of the following addresses:

- United Nations Development Programme/ Programme of Assistance to the Palestinian People, 4A, Ya’kubi St. Jerusalem.
- United Nations Development Programme/ Programme of Assistance to the Palestinian People, Ramallah Office, Tokyo Street (near Ramallah’s Cultural Palace), UNRCP Building, Ain Munjed, Ramallah City.
- Ministry of Planning and Administrative Development, Al Masyoun area, Ramallah city.

The outer envelope must bear the reference “CRDP - 00084013”, together with the full name and address of the applicant organization.

No applications via fax or email will be accepted.

9. **Documentation required:**

1. Project document in the templates annexed to this call for proposals (narrative and budget), as well as all other annexes and sheets attached to it.
2. NGO registration certificate.
3. NGO profile/mission statement/statutes/rules and regulations
4. NGO organizational chart/list of board members
5. Last 2 annual narrative reports of the organization
6. Last 2 financial statements
7. List of partner organizations
8. List of core and non-core funding sources (detailing name and nationality of the source)
9. List of implemented projects in the last 5 years detailing amounts and sources of funding.
10. If existing, written rules and regulations for human resources, procurement and finance.
11. If existing, any other documents which can prove the impact of the organization in its field of expertise (policy documents, tools, training materials, letters of reference, partnership agreements with other CSOs, media coverage of activities, website/blog/web forum, code of conduct, publications, etc.).

Documents referred to in bullet point 1 must be submitted both in hard copy and in electronic version on a CD/DVD. The rest of documentation can be included in the CD/DVD on electronic scanned format or, if not possible, in hard copy.

The CRDP’s Programme Management Unit (PMU), currently managed by UNDP, reserves the right to check other sources available to verify information submitted as part of this call for proposal.

10. Eligible costs:

Eligible costs are costs actually incurred by the applying organizations, which meet all the following criteria:

a) They are incurred during the implementation timeframe of the project, with the exception of costs relating to project design prior to the approval of the grant, final reports, expenditure verification and evaluation of the projects;
b) Project design costs prior to the implementation of the project may be included in the budget, provided they do not exceed USD 1,000 and have to be contracted externally.
c) Must be included in the project budget;
d) They are identifiable and verifiable, in particular being recorded in the accounting records of the beneficiary organization;
e) Must be reasonable, justified and comply with the requirements of sound financial management, in particular regarding cost-efficiency.
f) Indirect costs/overhead costs can be covered up to a maximum of 10% of direct implementation costs.

11. Screening Process and Evaluation Criteria:

Projects will be screened by PMU to make sure that all requisites are met. After this preliminary formal screening, projects will be evaluated according to the following criteria:

1. Complementarity with the 4 main priorities and objectives of CRDP: It can reach up to a maximum of 100 points and will consider the following criteria
   - The project has been prioritized through a gendered local planning exercise/action plan (20)
   - The project has been cleared as a priority by a line ministry (20)
   - The project responds to a forthcoming risk of displacement (20)
- The project will not require a permit, such as business
development, land reclamation, community mobilization and
advocacy, portable solar-powered units, etc. (20)
- The project does not duplicate other interventions (20)

2. Quality of project submitted: It will reach up to a maximum of 100 points,
according to the following issues:
   - Project design: coherence, risk analysis and management, analysis
     of environmental impact, analysis of youth and women, cost-
efficiency (25)
   - Participation of target population (specifying the participation of
     women and youth): (25)
   - Foreseen impact on target population (specifying the impact on
     women and youth): (30)
   - Sustainability: (20)

3. Institutional strength of the requesting NGO: With a maximum of 100 points, here
the review team will analyse the capacity of the NGO to translate on the ground
what has been proposed in the project document, looking into the following
components:
   - Experience and history (20)
   - Technical, administrative and financial capacity (50)
   - Capacity to reach and represent target population (30)

The integrated evaluation will take place through a simple formula whereby the three
main evaluation criteria will have the following weight:

1. Complementarity with the 4 main priorities and objectives of CRDP: 50% of total
   scoring
2. Quality of Project submitted: 25% of total scoring
3. Institutional Strength of the Requesting NGO: 25% of total scoring

12. Notification of projects approved:

PMU will notify in written by email to the applicant organizations the approval or rejection
of their project proposals within 2 months after the conclusion of the deadline. During this
time, PMU might contact organizations to request additional information if deemed
necessary.

For any inquiries please send an email to crdp.papp@undp.org. No inquiries will be dealt
with through the phone.