1. Introduction:

Under the leadership of the Ministry of Planning and Administrative Development (MOPAD), and with the financial support of the governments of Sweden (through Sida), Austria (through the Austrian Development Agency - ADA) and the United Kingdom (through the Foreign and Commonwealth Office – FCO), the United Nations Development Programme/Programme of Assistance to the Palestinian People (UNDP/PAPP) is managing the first development programme of its kind for Area C and East Jerusalem. The Community Resilience and Development Programme for Area C and East Jerusalem (CRDP) has a main objective to support communities living in these geographical areas to strengthen their resilience.

The programme will assist the Palestinian Authority to plan, channel resources and implement actions for Area C and East Jerusalem to strengthen resilience and local development.

The programme will be implemented by a wide array of partners, including communities, grassroots organizations, local and international NGOs, based on their respective merits, and according to communities needs. The programme will facilitate a complementary approach and a transition process from humanitarian interventions towards development and will build initiatives that are of a development nature, but are not taking place in Area C and East Jerusalem.

In order to translate the CRDP strategy on the ground, PA relevant ministries, UNDP and the donors of the programme have agreed to invite civil society organizations to submit projects falling under the priorities established in section 3 below.

2. CRDP strategy:

The desired outcome of this programme is to empower local stakeholders in Area C and East Jerusalem, through the most appropriate partners, to act with resilience when facing threats that affect their sustenance on the land. It contributes to the development of Area C and East Jerusalem and strives to ensure that these areas provide improved conditions for the Palestinian population. In addition, it will inject the development capital needed for Palestinian sustainable development. This is accomplished through a granting process focused on the following outputs:
Output 1: Public and social infrastructure in Area C and East Jerusalem are improved

CRDP supports community-level social infrastructure developmental projects of small or medium scale in the area of proper and decent housing, improving educational and health facilities, expanding opportunities and access to education, facilitating better access to health services, meeting the needs of communities with increased access to energy and transport and other infrastructural development.

Output 2: Improved access to and protection of natural resources

CRDP supports projects (small to medium scale) that help Palestinians access and protect their natural resources, such as improving the water and sanitation situation at the community level, enhancing access to water, protecting and rehabilitating natural and historical sites and providing environmentally friendly and sustainable energy solutions to meet power needs.

Output 3: Economic opportunities enhanced through support to livelihoods in Area C and East Jerusalem

This will be accomplished by supporting small and medium enterprises, business initiatives and agricultural projects. Land reclamation will also support livelihood, particularly in the herding and agriculture sector. Women and youth who are most vulnerable to the current national economic situation will figure prominently.

Output 4: Rights of Palestinian citizens in Area C and East Jerusalem are upheld through legal protection, advocacy and community participation and mobilization

CRDP supports projects that provide legal aid, representation and access to justice in the face of demolition orders and other threats resulting from policies of the occupation. In addition, the capacity building of grassroots’ organisations catering to the needs and rights of the local population and the implementation of community mobilisation initiatives and outreach are strongly supported.

3. Priorities for current call for proposals

The targeted area for this call is East Jerusalem. The nature of interventions to be approved will be developmental or in transition from humanitarian to development. As stated in section 2,
based on priorities set by relevant PA ministries and other strategic development plans for East Jerusalem, the following are the main priority areas for this call for proposal:

- Education sector
- Culture and Heritage sector
- Economic sector

4. Eligibility institutions:

All national and international Jerusalem based organizations are invited to apply for this call for proposals provided they meet the following prerequisites:

a. The organization does not belong to the state, does not seek governing power nor generate profits.

b. The organization is registered as a not-for-profit organization and/or a non-governmental organization. For national organizations, they will need to be registered with the Palestinian National Authority or relevant authority. For international institutions, they need to 1) be registered in the relevant administration in their home country; and 2) be registered in the relevant local authorities.

c. The organization’s mandate, values and ways of working are guided by principles of Human Development

Applying organizations must meet these criteria to be able to submit any proposal. Failure to meet them will automatically exclude them from the process.

5. Project amounts:

Projects will be eligible to a funding up to a maximum of USD 150,000.

6. Project duration:

The planned duration of a project must not exceed 12 months. However, should a project extension be required this can be approved up to a total duration of 18 months.

7. Submission of project proposals:

The deadline for project submissions is 25 November 2013 at 13:00 hours.

An applicant may not submit more than one application under this Call for Proposals.

Applications must be submitted according to the instructions and templates annexed to this call for proposals.

Applicants are encouraged to partner with other organizations to implement one project.
Applicants should make sure that no other funding mechanism is available for the same project activities.

Applications for major and new construction projects will not be considered. Only low scale infrastructure projects would be considered under the three sectors. Projects for renovation of historical places will not be considered.

Applicants must have experience in the field of project intervention to be considered.

Applications that mitigate or avert an immediate and direct risk faced by a community will be highly considered.

Applicants must submit project proposals in English. One copy of the project proposal, including all documentation required, must be delivered in a sealed envelope to one of the following addresses:

- United Nations Development Programme/ Programme of Assistance to the Palestinian People, 4A, Ya'kubi St. Jerusalem.
- The Community Resilience and Development Program, 6 Ibn Khaldun Bld, next to the Ministry of Planning and Administrative Development, Apt. no. G0, Al Masyoun, Ramallah.

The outer envelope must bear the reference “CRDP - 00084013”, together with the full name and address of the applicant organization.

No applications via fax or email will be accepted.

8. Documentation required:

1. Project document in the templates annexed to this call for proposals (narrative and budget), as well as all other annexes and sheets attached to it.

2. NGO registration certificate.

3. NGO profile/mission statement/statutes/rules and regulations

4. NGO organizational chart/list of board members

5. Last 2 annual narrative reports of the organization

6. Last 2 audited financial statements

7. List of partner organizations

8. List of core and non-core funding sources (detailing name and nationality of the source)

9. List of implemented projects in the last 5 years detailing amounts and sources of funding.

10. If existing, written rules and regulations for human resources, procurement and finance.
11. If existing, any other documents which can prove the impact of the organization in its field of expertise (policy documents, tools, training materials, letters of reference, partnership agreements with other CSOs, media coverage of activities, website/blog/web forum, code of conduct, publications, etc.).

Documents referred to in bullet point 1 must be submitted both in hard copy and in electronic version on a CD/DVD. The rest of documentation can be included in the CD/DVD on electronic scanned format.

The CRDP’s Programme Management Unit (PMU), currently managed by UNDP, reserves the right to check other sources available to verify information submitted as part of this call for proposal.

9. Eligible costs:

Eligible costs are costs actually incurred by the applying organizations, which meet all the following criteria:

a) They are incurred during the implementation timeframe of the project, with the exception of costs relating to project design prior to the approval of the grant, final reports, expenditure verification and evaluation of the projects;

b) Project design costs prior to the implementation of the project may be included in the budget, provided they do not exceed USD 1,000 and have to be contracted externally;

c) Must be included in the project budget;

d) They are identifiable and verifiable, in particular being recorded in the accounting records of the beneficiary organization;

e) Must be reasonable, justified and comply with the requirements of sound financial management, in particular regarding cost-efficiency;

f) Indirect costs/overhead costs can be covered up to a maximum of 10% of direct implementation costs.

10. Screening Process and Evaluation Criteria:

Projects will be screened by PMU to make sure that all requisites are met. After this preliminary formal screening, projects will be evaluated according to the following criteria:

1. Alignment with the 4 main priorities and objectives of CRDP: It can reach up to a maximum of 100 points and will consider the following criteria

   - The project has been prioritized through a gendered local planning exercise/action plan (20)
   - The project has been cleared as a priority by a line ministry (20)
- The project responds to a forthcoming risk of displacement (20)
- The project will not require a construction/renovation permit (20)
- The project does not duplicate other interventions (20)

2. Quality of project submitted: It will reach up to a maximum of 100 points, according to the following issues:

- Project design: coherence, risk analysis and management, analysis of environmental impact, analysis of youth and women, cost efficiency (25)
- Participation of target population (specifying the participation of women and youth): (25)
- Foreseen impact on target population (specifying the impact on women and youth): (30)
- Sustainability: (20)

3. Institutional strength of the requesting NGO: With a maximum of 100 points, here the review team will analyze the capacity of the NGO to translate on the ground what has been proposed in the project document, looking into the following components:

- Experience and history (20)
- Technical, administrative and financial capacity (50)
- Capacity to reach and represent target population (30)

The integrated evaluation will take place through a simple formula whereby the three main evaluation criteria will have the following weight:

1. Complementarily with the 4 main priorities and objectives of CRDP: 50% of total scoring
2. Quality of Project submitted: 25% of total scoring
3. Institutional Strength of the Requesting NGO: 25% of total scoring

11. Notification of projects approved:

PMU will notify in written by email to the applicant organizations the approval or rejection of their project proposals within 1 month after the conclusion of the deadline. During this time, PMU might contact organizations to request additional information if deemed necessary.

For any inquiries please send an email to crdp.papp@undp.org. No inquiries will be dealt with through the phone.