

United Nations Development Programme

Programme of Assistance to the Palestinian People

برنامج الامم المتحدة الانمائي/ برنامج مساعدة الشعب الفلسطيني



Vacancy Announcement

Governance Strategy Group Coordinator

Duty Station:	Ramallah, oPt
Vacancy Type:	External
Application Deadline:	25 March 2007
Type of Contract:	ALD International
Post Level:	ALD-3
Languages Required:	English
Starting Date:	1 May 2007
(date when the selected candidate is expected to start)	
Duration of Initial Contract:	12 months
Possible Extension:	1 year

Background

To strengthen Palestinian Authority (PA)-donor partnership and to streamline the aid management system in line with the OECD-DAC Paris Declaration (PD) on Aid Effectiveness, the Ad-Hoc Liaison Committee (AHLIC) meeting in London on 14 December 2005 adopted a revised donor coordination structure for the occupied Palestinian territory. The new structure aims to facilitate the delivery and further elaboration of the PA development plans, in line with donor strategies.

At the center of the local aid management system is the Local Development Forum (LDF). Four strategy groups; Governance, Economic Policy, Social Development & Humanitarian Assistance and Infrastructure are dealing with practical policy formulation, programmatic coordination and greater integration of donor projects with PA priorities. Each SG has a designated donor co-chair – for the Governance Group this co-chair is the European Commission. The donor co-chair has undertaken to provide a full-time coordinator for the work of this SG and that is the purpose of this assignment.

The overall mandate of the Governance Strategy Group is to support the building of a viable Palestinian state. This means a state with genuine separation of powers, based on the rule of law, empowered with law enforcement capabilities and supported by a transparent, accountable, merit based and efficient administration.

Duties and responsibilities

Under the overall guidance of the European Commission Representative in Jerusalem, who co-chairs the Governance Strategy Group (GSG), and UNDP/PAPP the coordinator will:

- Assist the GSG in developing a forward looking action plan, shared between the PA and donors, which can deliver meaningful improvements over the immediate, short and medium terms in the areas of, inter alia, leadership, sustainability, rule of law, public administration, and transparency and accountability both for national and local government structures.



- Provide strong analytical and organisational input into the development of this plan and, in particular, its sequencing and prioritization, with realistic expectations regarding the nature, extent and timeframes of reform.
- Assist in the development of institutional mechanisms which will enable Palestinian leadership in the design, implementation and monitoring of governance reform whilst at the same time maximising non-governmental actors' role in the process.
- Advise and support the PA in setting out the roles and responsibilities of different ministries in implementing various parts of the governance programme
- Identify areas where donor support is required, further refining the above priorities and in so doing identify concrete and realistic actions or deliverables over specific timeframes, which can be taken forward by the PA and, where necessary, supported by donors
- Work to expand the knowledge and understanding of donor staff and government officials on the PD, programme-based approaches, alignment and harmonisation, and other aspects of aid effectiveness.
- Advise on the development of in-depth analyses regarding donor performance vis-à-vis Palestinian needs and against PD indicators
- Provide practical recommendations to the Governance Strategy Group concerning aid predictability and increasing the alignment of international financial and technical assistance with Palestinian priorities
- Promote and conduct government-donor dialogue at all levels to achieve mutual understanding on aid coordination issues in the governance field
- Support further development as necessary of national development assistance databases and other aid information management systems
- Perform other analytical and administrative tasks or any other duties reflecting the overall purpose of improving assistance strategies in the governance field

Performance assessment

The GSG Coordinator will be under the joint supervision of UNDP/PAPP and the European Commission Representative in Jerusalem. More specifically, UNDP/PAPP will be responsible for the overall management, and the European Commission for the day-to-day management.

Competencies

Corporate Competencies

- Demonstrates integrity by modelling the UN's value's and ethical standards
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Treats all people fairly without favouritism

Functional Competencies

- Demonstrates capacity to plan, prioritise and deliver tasks on time to meet goals in a highly pressured environment
- Proven skills to work in a team and communicate in a multi-cultural environment, and adaptability to respond flexibly to country needs and generate innovative, practical solutions to challenging situations



- Excellent communication, negotiation, analytical and organizational skills
- Advanced computer skills in common office programmes

Qualifications

- Advanced degree in economics, public administration, development studies, law, or political science.
- At least five years experience in the field of aid coordination, development cooperation, finance or public administration at national or international level.
- Prior experience with international organisation(s), and relevant work experience in developing countries, preferably in the region, from a fragile state or post-conflict situations, would be an asset.
- Expertise in aid coordination, aid-tracking and programme-based approaches is required.
- Appreciation of individual donors' requirements regarding approach, procurement rules and decision making processes would be an advantage.
- Excellent knowledge of the economic and political situation and the role of international donors and agencies in the West Bank and Gaza Strip.
- Excellent writing and verbal communication skills in English are essential. This includes strong negotiations skills, ability to produce high-standard documents, and effectively and convincingly discuss complex issues in settings with a variety of stakeholders. Knowledge of Arabic would be desirable.

Interested candidates should send their CV with a cover letter highlighting relevant skills and experience in regard to the position to the UNDP/PAPP Office in Jerusalem, specifying the position: **GSG Coordinator**, by E-mail to hr.ps@undp.org or by fax to 02-6268223.

Deadline: **25 March 2007**.