

## United Nations Development Programme

Programme of Assistance to the Palestinian People  
برنامج الأمم المتحدة الإنمائي / برنامج مساعدة الشعب الفلسطيني



### Vacancy Announcement Local Governance Technical Advisor

Duty Station:	Ramallah, oPt
Vacancy Type:	External
Application Deadline:	23 March 2007
Type of Contract:	SSA
Languages Required:	English
Starting Date:	1 May 2007
(date when the selected candidate is expected to start)	
Duration of Initial Contract:	12 months

The United Nations Development Programme – Programmes of Assistance to the Palestinian People (UNDP/PAPP) is recruiting qualified candidates for the post of Local Governance Technical Advisor.

#### **Scope of Work**

Reporting to the Social Capital Team Leader, the Technical Advisor (TA) will provide policy advice to UNDP, its partners and other stakeholders in the area of local governance. The TA will provide technical leadership and guidance to on-going projects and identify new programming opportunities.

#### **General Responsibilities:**

The responsibilities of the Technical Advisor include, but are not limited to, the following:

- Elaborate policy issues and develop technical papers related to UNDP's programming in the local governance sector.
- Provide technical advice and support to UNDP on local governance programme design, strategies, and implementation.
- Establish a policy framework for UNDP's programme in the local governance sector, taking into account comparative advantages and on-going activities, ensuring relevance to the UNDP country strategy.
- Advise on programme development opportunities and develop programme/project proposals in line with UNDP's country strategy in the sector.
- Network and strengthen technical partnerships with donors, including the World Bank and the European Commission and other multilateral and bilateral organizations.
- Liaise, dialogue and reach out to key external constituencies and partners, to increase awareness of UNDP's comparative advantages and strategic niche in local governance development.
- Support and provide technical guidance to on-going projects on issues related to sector policies, best practices and strategic orientation.
- Support the establishment of a technical coordination mechanism between on-going local governance projects and developing results framework to ensure the integration of project outputs/outcomes within the overall sectoral policy framework.
- Ensure the quality of technical documents produced by the projects.
- Participate in meetings, seminars and workshops with local development practitioners, donors and stakeholders.
- Ensure the acquisition and dissemination of local governance and business sensitive knowledge according to best international practices.
- Identify, document, and follow-up lessons learned from UNDP/PAPP continuing experiences with the management of knowledge.



- Collaborate with key partners and stakeholders, including the World Bank, in research and development of strategies and approaches to enhance delivery of local governance programmes/projects.

**Competencies:**

- Demonstrates the values of the United Nations in daily activities and behaviours
- DEMONSTRATES PROFESSIONAL COMPETENCE AND MASTERY OF SUBJECT MATTER
- Shows persistence when faced with difficult problems or challenges
- Shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making
- Listens to others, correctly interprets messages from others and responds appropriately
- Demonstrates openness in sharing information and keeping people informed
- Works collaboratively with colleagues to achieve organizational goals
- Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others
- Identifies priority activities and assignments; adjusts priorities as required
- Identifies strategic issues, opportunities and risks
- Clearly communicates links between the Organization's strategy and the work unit's goals

**Qualifications:**

1. Advanced university degree in planning, public administration, developmental studies or related disciplines.
2. Minimum of seven years experience in community based development, local governance, planning & decentralization, or a related field.
3. Extensive knowledge of local government systems in developed and under-developed countries. Knowledge of the Palestinian local government system is an asset.
4. Fluency in English with excellent verbal and written communications skills. Knowledge of Arabic is an asset.
5. Strong interpersonal and team building skills.
6. Ability to travel through the West Bank and Gaza.
7. Ability to work under pressure and to meet strict guidelines.

**To Apply:**

- Interested candidates should send their application with a cover letter stating the reasons they are interested in the position to the UNDP/PAPP Office in Jerusalem, specifying the position: **Local Governance Technical Advisor**, by E-mail to [hr.ps@undp.org](mailto:hr.ps@undp.org) or by fax to 02-6268223.
- Deadline: **23 March 2007.**